

COURSE INFORMATION

COURSE LISTINGS

COURSE NUMBERING SYSTEM

GENERAL CLASS-LEVEL DESIGNATIONS

Credit Hours	Class-Level
0-099	Non-Degree Unit
100-199	Freshman
200-299	Sophomore
300-399	Junior
400-499	Senior
500-699	Graduate

SPECIAL COURSE DESIGNATIONS

- 1.-90 Series: Special Projects. Courses for individual students, including problems, special studies, and individual research.
- 2.-91 Series: Seminar Courses. Courses in which the burden of research and preparation is on the students and class activity is discussion-oriented.
- 3.-92 Series: Practicum Courses. Guided work experience supervised by a qualified professor or project director to whom the student reports at regular intervals.
- 4.-93 Series: Workshops. Courses administered by a group of specialists and dealing with various applied aspects of a discipline.
- 5.-94 Series: Special Studies. Special-category courses usually designed to be offered only once (e.g., a course by a visiting expert; a course designed for a specific group of students).

- 6.-95 Series: Thesis. Independent research culminating in a major research paper or project (e.g., Senior Thesis, Master's Thesis).
- 7.-96 Series: Creative Thesis (Art Program only). Independent creative work culminating in an original exhibition.
- 8.-97 Series: Comprehensive Exam. This a zero-credit C/NC course for students in programs requiring comprehensive or nationally standardized exams or other capstone requirements.
- 9.-98 Series: Internship. A trainee, residency, or intern program in which the student works in a technical or professional area under the supervision of an expert in the field.
- 10-99 Series: Independent Reading. A course of directed readings in a designated field or topic.
- 11-800-level courses. The 800 series of courses are post-baccalaureate, professional development courses for teachers. Admission requirements are:

- a. proof of a bachelor's degree and
- b. proof of present employment as a teacher.

12 No undergraduate may take an 800 course. Credit for an 800 course is not applicable to any degree. These courses may not be cross-listed with any other course. They shall appear on a separate transcript labeled "For Professional Development Only."

SPECIAL PROJECT & THESIS COURSES

UNDERGRADUATE

A person who has been accepted for admission to the University of Guam may register for the following Special Projects courses upon special arrangements with the appropriate college/ unit. Enrollment in these courses

requires the advisors, professor, division/department chairs, and Dean/Director's approval.

Course Numbers	Description
190, 290, 390, 490	Special Projects
192, 292, 392, 492	Practicum Courses
199, 299, 399, 499	Independent Reading

A person who has been accepted for admission to the University of Guam may also, with the professor's consent, enroll in the -98 series, Internship, and Special Project Courses **through the ninth week of a regular semester or the first week of the summer terms (please refer to the Calendar at the beginning of this catalog for specific deadline dates per semester)**, provided that the course is offered by any college/school except the School of Education. Internships in the School of Education require prior approval and must be registered for by the end of the schedule adjustment period.

The necessary application/approval forms may be obtained from the Professional & International Programs Office located on the second floor of the MARC/Computer Center building. After obtaining this approval, the formal registration and payment for Special Projects and -98 series courses shall take place at the Professional & International Programs Office. All other rules and regulations apply.

NOTE: If the Special Project and or Thesis are to be used for graduation requirements, grades must be submitted by the professor by the graduating student deadline. In addition, the required contact hours must also be met between the student and the professor for academic credit.

GRADUATE

Students enrolling for 590 or 690 course credits must complete "Special Project" course forms available from the Professional & International Programs Office. Students must take the form to the faculty member offering the course. The faculty member will assist in completing the form and sign the form. After obtaining the other required signatures, the formal registration and payment of required fees for these courses shall take place. If the course is to be used for graduation requirements, grades

must be submitted by the instructor on the required deadline. In addition, the required contact hours must also be met between the student and the instructor for academic credit. No more than nine credit hours of 590 and 690 course work can be accumulated toward graduate degree requirements. All other rules and regulations apply.

Students who have been accepted to graduate status may register for Special Project and Internship Courses through the ninth week of a regular semester or the third week of a finakpo' (June–Aug.) term. Graduate students must register for all other courses during regularly scheduled registration periods or drop/add periods.

CONFERENCE COURSES

UNDERGRADUATE

A person who has been accepted for admission to the University of Guam may register for course by conference upon special arrangements with the appropriate college/unit. A conference course is a regular catalog course that is **not** offered in the current semester. A conference course **will not be approved** if the course already appears on the regular schedule of classes.

Enrollment in these courses requires advisor, professor, division/department chairs, and dean/director approval. A student studies privately with a professor. **Deadline for registration for the course by conference is the last day of schedule adjustment (add/drop) of each regular semester and finakpo' terms.** After obtaining this approval, the formal registration and payment for course by conference shall take place at the Professional & International Programs Office on the second floor of the Micronesia Area Research Center/Computer Center building. All other rules and regulations apply.

NOTE: If the Course by Conference is to be used for graduation requirements, grades must be submitted by the professor by the graduating student deadline. In addition, the required contact hours must also be met between the student and the professor for academic credit.

GRADUATE

Conference courses are courses described in this catalog but not listed on the official semester or term class schedule. A graduate student may enroll and study privately with the professor if the advisor, instructor, graduate program chair, appropriate academic dean or director approve the justification for such enrollment. A conference course will not be approved if the course already appears on the regular schedule of classes.

Application forms for a conference course can be obtained from the Professional & International Program Office. Students must first have the forms approved by the instructor. After obtaining the required signatures, the formal registration and payment of required fees for these courses shall take place. If the course is to be used for graduation requirements, grades must be submitted by the instructor on the required deadline. In addition, the required contact hours must also be met between the student and the instructor for academic credit. All other rules and regulations apply.

OTHER COURSE-NUMBER DESIGNATIONS

Letter symbols appearing immediately after course numbers are to be interpreted as follows. Small-case letters "a-b" mean a two-semester sequence to be taken in order. When small-case letters are separated by a comma instead of a dash, these symbols indicate that even though the courses are closely related, they need not be taken in the a, b order if conditions make it more expedient to reverse the order.

CREDIT HOURS

Parenthetical figures following the course title indicate the number of credit hours a course carries.

COURSE ABBREVIATIONS

Subject	Abbreviation	School / College
Agriculture and Life Sciences	AL	CNAS
Anthropology	AN	CLASS
Art	AR	CLASS
Business Administration	BA	SBPA
Biology	BI	CNAS
Civil Engineering	CEE	SENG
Chemistry	CH	CNAS
CHamoru Studies	CM	CLASS
Communication	CO	CLASS
Computer Science	CS	CNAS
Critical Thinking	CT	CLASS
Education	ED	SOE
English	EN	CLASS
Fine Arts	FA	CLASS
First Year	FY	EMSS
Geography	GE	CLASS
History	HI	CLASS
Health Sciences	HS	SNHS
Linguistics	LN	CLASS
Library Science	LS	LR
Legal Studies - Criminal Justice	LW	SBPA
Mathematics	MA	CNAS

Subject	Abbreviation	School / College
Military Science	MSL	CNAS
Modern Languages:		
• Chamoru	CM	CLASS
• Chinese	CI	CLASS
• Chuukese	CK	CLASS
• French	FR	CLASS
• German	GN	CLASS
• Japanese	JA	CLASS
• Korean	KO	CLASS
• Pohnpeian	PN	CLASS
• Spanish	SN	CLASS
• Tagalog	TA	CLASS
Music	MU	CLASS
Natural Sciences	NS	CNAS
Nursing	NU	SNHS
Public Administration	PA	SBPA
Physical Education	PE	SOE
Physics	PH	CNAS
Philosophy	PI	CLASS
Political Science	PS	CLASS
Psychology	PY	CLASS
Sociology	SO	CLASS
Social Work	SW	CLASS
Theater	TH	CLASS
Women and Gender Studies	WG	CLASS

